

St. Catherine of Siena Parish

Direct Payment Authorization Form: Fixed Payments

We are pleased to offer you a new service – the Direct Payment Plan. Now you can have your tithe deducted automatically from your checking or savings account, and you won't have to change your present banking relationship to take advantage of this service.

The Direct Payment Plan will help you in several ways:

- It saves time – fewer checks to write.
- Helps pay your tithe in a convenient and timely manner – even if you're on vacation or out of town.
- It's easy to sign up and easy to cancel

Here's how the Direct Payment Plan works:

You authorize regularly scheduled payments to be made from your checking or savings account. Then, just sit back and relax. Your tithe will be made automatically on the specified day. And proof of payment will appear on your statement. The authority you give to charge your account will remain in effect until you notify us in

writing to terminate the authorization. The amount of your payment will not change unless you notify us in writing of this change. The Direct Payment Plan is dependable, flexible, convenient and easy. To take advantage of this service, complete the attached authorization form and return it to us.

All you need to do is:

- Mark the box before type of account to indicate whether your tithe will be deducted from your checking or savings account.
- Fill in your name, financial institution name and location, and date.
- Attach a voided check for verification of all financial institution information. If you are unable to attach the voided check, please fill in your account number and routing number.

NOTE: Be sure to sign the form!

Please complete the information below

I authorize St. Catherine of Siena Parish to initiate electronic debit entries to my:
_____ Checking Account (or) _____ Savings Account
for tuition payments to the St. Catherine of Siena School.

I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. Law. This authority will remain in effect until I have cancelled it in writing.

Date: _____

FINANCIAL INSTITUTION NAME (PLEASE PRINT) _____

ACCOUNT NUMBER AT FINANCIAL INSTITUTION _____

FINANCIAL INSTITUTION ROUTING NUMBER _____

FINANCIAL INSTITUTION CITY AND STATE _____

SIGNATURE _____

St. Catherine of Siena Parish

Electronic Tuition Payment Instructions:

Name: _____

Address: _____

Envelope #: _____

Please specify frequency of transfer:

Please Specify Amount:

_____ Monthly

1st of the Month

Tuition payments vary depending on the number of children and if they are in kindergarten.

Beginning August 1, 2009 and ending May 1, 2009.

Tuition per student - \$1,350 per year (divided into 10 equal monthly payments of \$135.00)

Kindergarten - \$675 per year (divided into 10 equal monthly payments of \$67.50)

Special Instructions or circumstances:

By signing below, I agree to the amount above being withdrawn from my account at the intervals chosen.

Signature

Date